

EMPLOYEE CERTIFICATION FORM

(Employee Name)

A representative of the Division of Human Resource Management (HRM) has reviewed with you all of the information in your Career Portfolio. Below, we ask you to certify that you have received all of this material.

I certify that I have all of the forms listed in the Orientation Folder Table of Contents and that I am aware of their various due dates. In particular, I have received a copy of the Collective Bargaining Agreement between the National Science Foundation (NSF) and AFGE Local 3403 and a Note System Identification form containing my user ID and password.

(Employee's Signature)

(Date)